

Email Notifications from Grants.gov

Subject Line of Email	Sent	Sent to the following person(s)	Content of email
Grants.gov Submission Receipt GRANT00012345	When application has been received by Grants.gov and is being validated	Authorized Organizational Representative (AOR)	Text
Grants.gov Rejection Notice for Application GRANT00012345	When the application is not validated because of errors (e.g., the application was sent after the closing date)	AOR	Text
Grants.gov Submission Validation Receipt for Application GRANT00012345	When Grants.gov has validated the application and is preparing it for retrieval by the Grantor agency.	AOR	Text
Grants.gov Grantor Agency Retrieval Receipt For Application GRANT00012345	When the application has been retrieved by the Grantor agency.	AOR	Text
Grants.gov Agency Tracking Number Assignment For Application	When the application has been reviewed by the Grantor agency and assigned an Agency Tracking Number	AOR	Text

Email Notifications from NIH

Subject Line of Email	Sent	Sent to the following people	Content of email
Verification of Your Electronic Grant Application	After successful processing of a Grants.gov submission with no warnings or errors	SO* & PI, with cc: to the Person to be Contacted**.	Text
Verification of Your Electronic Grant Application	After successful processing of a Grants.gov submission with at least one warning but no errors.	SO* & PI, with cc: to the Person to be Contacted**.	Text
Errors and Warnings for Your Electronic Grant Application	After processing of a Grants.gov submission through the Exchange, if at least one error has been generated.	SO* & PI and cc to the Person to be Contacted**.	Text
Verification of Your Electronic Grant Application	After processing of a Grants.gov submission through the Exchange if the Commons account was missing or invalid.	SO* & PI and cc to the Person to be Contacted**.	Text

Notes:

* using the email address that has been provided for “Authorized Representative,” in block 19 of the 424 (R&R) form.

** using the email address that has been provided for the “Person to be contacted on matters involving this application,” in block 5 of the 424 (R&R) form.